



Scope of Stakeholders and Data Collection

To help us accurately estimate the required Level of Effort (LOE) and choose the most effective tools, could you provide more detail on the following:

- Has Geneva Call shortlisted specific priority country offices or geographic regions for this evaluation?

The evaluation focuses on the implementation of our strategy and therefore has a global scope. The contexts in which we operate are available on our website. In addition, the evaluation team is expected to assess multi-country projects managed by headquarters, as well as support service functions, both of which contribute significantly to the achievement of the strategic objectives.

- What is the estimated total number of staff, partners (e.g., local NGOs), and external stakeholders (including AGDAs or community leaders) you expect the consultants to engage?

This has not been determined at this stage. Interested firms are encouraged to propose appropriate sampling strategies and methodologies in their technical proposal based on their experience conducting evaluations of a similar scope.

- Is there a centralized MEAL database for 2024–2025, or will the consultants be responsible for primary data cleaning and aggregation from decentralized reports?

Yes, there is a centralized MEAL system that captures progress against institutional KPIs, covering both operational and support service performance. Country-level data is also available and will be shared with the selected company during the inception phase. Primary data cleaning and aggregation will not be required.

Case Study Framework

The RFP requires 2–3 in-depth case studies. Is it envisioned that these focus on specific geographic locations (country-level) or rather on thematic pillars (e.g., child protection, rIHL, or specific types of AGDA engagement)?

The case studies are expected to focus primarily on geographic contexts. There will be a particular emphasis on the MENA and African regions. The specific countries and thematic areas will be confirmed during the inception phase. For Eurasia, Ukraine may be considered as a potential case study location.

Most Significant Change (MSC) Methodology

The ToR suggests using the MSC method. Do you expect a formalized process involving selection panels and story-reading sessions (as per the standard Davies/Dart methodology), or should we plan for the collection of impact narratives as part of standard qualitative interviews?

Given the current security context, the evaluation is expected to be conducted remotely, with primary data collection relying on online tools. As such, a fully formalized MSC process is not required. The approach can be adapted and applied flexibly, with MSC-type insights and narratives captured through qualitative interviews. We encourage bidders to clearly describe in their technical proposal how they would operationalize and adapt the MSC methodology within these constraints.

Financial Ceiling and Currency

- Does Geneva Call have a specific budget ceiling or range for this assignment?

We won't share the budget at this time avoid price fitting bids.

- Additionally, is there a preferred currency for the financial proposal (e.g., CHF, EUR, or USD)?

We did not mention this in the proposal, but CHF or EUR would be preferred.

Financial Documentation for Boutique Firms

The RFP requests specific liquidity and debt-to-equity ratios. As a boutique firm, we would like to confirm if alternative documentation—such as a Letter of Good Standing from our bank or recent audited financial statements—would be acceptable in lieu of a multi-ratio audit report?

Please provide the information that proves the financial stability of your company.

Hybrid Financial Structure (Daily Rates + Unit Costs)

In our financial proposal, we intend to provide Daily Rates for the core consultancy team (inception, analysis, and reporting). However, for the data collection phase, we would like to provide Unit Costs per Data Collection Tool (e.g., cost per KII, cost per Consultation, and cost per MSC Narrative). Does Geneva Call accept this hybrid budgeting approach to allow for flexibility based on the final agreed-upon sample size?

Yes, we will.

Reporting and Feedback Cycles

To ensure we meet the July 15 deadline, could you clarify the expected turnaround time for Geneva Call's review of the Draft Evaluation Report? How many rounds of consolidated feedback should we budget for? We would ideally expect to receive the first draft of the report around 22 June.

The internal review and consolidation of feedback is expected to take approximately 10 working days. The final report would therefore be submitted around mid-July. We anticipate one main round of consolidated feedback on the draft report, followed by minor revisions, if needed, after submission of the final version. Please note that these timelines are indicative and can be further discussed and confirmed during the inception phase.

Do we need to include the possibility of the country visits into the technical and financial report? The ToRs states that the evaluation will be primarily remote, yet offers the possibility for complementary field visits. Will this be part of the proposal or only agreed upon during inception phase? At this stage, the technical and financial proposal should focus on the methodology and estimated costs for conducting the evaluation remotely. Given the security constraints in the areas of our operation, it is unlikely that field visits will form part of the exercise. However, this can be discussed further during the inception phase with the selected company. If Geneva Call decides to proceed with field visits and primary data collection, any additional costs can be incorporated at that stage.

Will the validation meeting be expected to take place in-person in Geneva? The validation meeting is expected to be held online (unless the selected company is based in Geneva).