



APPEL DE GENÈVE GENEVA CALL

Geneva Call – Internships

Geneva Call is an international, independent humanitarian organization dedicated to engaging armed non-State actors (ANSAs) to adhere to human rights and humanitarian norms. For more information, please consult our website: www.genevacall.org.

Geneva Call has several vacancies for interns in all departments / regions. Please note that this is a volunteer position with no remuneration.

Internship description (main activities):

- Conduct secondary source research and prepare in-country situation and assessment reports on target countries on a regular basis.
- Research on fundraising opportunities
- Assist in preparing for field missions and other activities undertaken by the Department
- Assist in programme-related tasks, i.e. helping to prepare proposals, budgets, etc.
- Provide administrative support (filing, helping to prepare for trips, etc)
- Attendance and/or support at events relevant to the department

Requirements

Candidates should have a background in international relations or a related field. An interest in the particular department/region is preferred. Candidates should be fluent in English (French would be an asset). Fluent Spanish for Latin America and Arabic for the Middle East department would be necessary. Candidates should ideally have advanced writing, analytical and communication skills, and strong interpersonal skills. Candidates having already completed their first degree preferred. Candidates must be able to commit for a minimum of three months, though preference will be given to those that are able to commit to a longer period.

To apply please send your CV and a Cover Letter in English to hr@genevacall.org (mentioning your particular regional and thematic interest). PDF format preferred.

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